

**MINUTES OF MEETING OF ROMSLEY PARISH COUNCIL HELD ON  
MONDAY 14<sup>TH</sup> DECEMBER 2015, 7.00PM**

**PRESENT: Cllr. Mrs Holloway, Cllr. Bolar, Cllr. Powell, Cllr. Tilt, Cllr. Mrs Grey and Cllr. Mrs Bestwick**

**1. APOLOGIES**

- 1.1 Cllr. Arrowsmith, District Cllr's. Mrs Sherrey and Cllr. Allen-Jones and County Cllr. Mrs Jenkins

**2. DECLARATIONS OF INTERESTS**

- 2.1 Chairman asked all members present to declare any personal or prejudicial interest on any items on the Agenda.  
Other Disclosable Interest – Cllr. Arrowsmith – St Kenelms Primary School PTA  
Cllr. Tilt – Winwood Heath Allotment Plot Holder

**3. MINUTES OF THE PREVIOUS MEETING**

- 3.1 It was unanimously **RESOLVED** that the minutes be signed as a correct record.

**4. FINANCE**

**4.1 Accounts for Payment**

J Harper	Gate Keeper	£30.00 x 2
HMRC	Payroll taxes due	£442.90
GJH Electrical	Christmas Lights	£126.00
S Tromans	Grass Cutting	£1200.00
R Mullett	Contractors Gifts	£63.50
Viking Direct	Ink/Stationery	£149.40
R Mullett	Gifts/refreshments	£14.00

It was agreed for Cllr. Tilt and Cllr. Holloway to sign the cheques.

- 4.2 It was unanimously **RESOLVED** to go with NALC's recommended Audit Provider from 2017.
- 4.3 Quarterly bank reconciliation statement approved by all councillors.

**5. PLANNING MATTERS**

**District Council Decisions**

15/0844 – Land adjacent to Kenelstowe, St Kenelms Road – construction of ménage (retrospective) – **Approved**

15/0357 – St Kenelms Lodge, St Kenelms Road – rear extension – **Refused**

9 Eastleigh Drive, Romsley – rear ground floor extension - **Approved**

**Planning Applications for Parish Council Comments**

15/1004 – Spindrift, Old House Lane – 2 storey front and single storey rear extensions. Infilling of carport to form habitable room with new pitched roof – **No objections**

**6. PLAYING FIELD/RECREATION AREA**

6.1 Nothing to report

**7. ROADS/FOOTPATHS**

Chairman and Cllr. Mrs Grey met with County Cllr. Jenkins and Richard Clewer from Worcestershire Highways to walk round the village ascertaining/identifying problem areas and discussing what funding could be available. Cllr. Mrs Grey agreed to report the worst potholes on the County Council website.

**8. WINWOOD HEATH ALLOTMENTS**

8.1 The allotment holders Christmas lunch has been arranged for 15<sup>th</sup> January, 1.30pm at Bromsgrove Golf Club.

8.2 The Chairman and Clerk met with the Allotment Committee at the Winwood Heath Allotments and had a tour of the site and agreed location of the shed which is to be ordered once the weather breaks in the spring.

**9. PARISH LENGTHSMAN/MAINTENANCE**

9.1 It was asked that the Lengthsman provide a quarterly report commencing December including works commencing, due to be completed or works that need intervention with County Council – Clerk to chase the Lengthsman for this report.

**10. OUTSIDE MEETINGS**

10.1 Cllr. Bolar has joined the Clent Hills Advisory Committee.

10.2 Cllr. Mrs Holloway met with Worcestershire Wildlife Trust on 26<sup>th</sup> November 2015, she is awaiting a written report from them and will then report back to the full council with its findings.

10.3 Cllr. Mrs Grey attended the Worcestershire CALC AGM.

**11. EVENTS PLANNING**

**Romstock**

- Quote from Andy Loos agreed – Clerk to book
- Bands – three definite but going well, Cllr. Powell is liaising direct with Mark Moran
- DJ has been booked to play in between bands
- Stage – looking to use Stagebus, again Cllr. Powell is looking into
- Licence – Cllr. Powell and Clerk are working on
- Poster needed to go in Spar advertising the date

- Need to push sponsorship – Cllr. Mrs Holloway is looking into this
- The next Events Committee has been arranged for 26<sup>th</sup> January 2016.
- It was agreed to ask Rosie from Guides to be First Aider again – Mrs Hamblett was going to approach her.
- Clerk confirmed that security had been booked.

#### **Queen's 90<sup>th</sup> Birthday Tea Party**

- David to look at booking Warley Male voice choir
- Had no luck with two contacts for refreshments, Clerk to look at alternatives

### **12. COMMUNICATION**

- 12.1 [www.romsleyparishcouncil.gov.uk](http://www.romsleyparishcouncil.gov.uk) is our new website address. This will be launched in our next newsletter. Clerk and Cllr. Powell have both attended website training with Candoo which will enable us to upload our own documents straight to the website. Twitter and Facebook are also being used a lot more frequently and Cllr. Powell asked Councillors and parishioners to let him have any events/information/news to be sent out.

### **13. TRAINING**

- 13.1 Nothing to report

### **14. DISTRICT COUNCILLOR'S**

- 14.1 Apologies given

### **15. COUNTY COUNCILLOR**

- 15.1 Apologies given

### **16. TO RECEIVE CLERK'S PROGRESS REPORT**

- 16.1 Commemoration of First World War – a meeting was held on 11<sup>th</sup> November 2015 kindly hosted by Sue Holloway. There were attendees from all the major village community groups apart from the school. Once the Youth Council has been formed we will link them into the Group. It was agreed to insert some wording into the village questionnaire to gauge parish support. Once comments have been received we will use this as our starting point to see whether we take the idea any further.
- 16.2 Wheelie Bin Stickers – this item was deferred
- 16.3 Birmingham Resilience Project – this item was deferred
- 16.4 Neighbourhood Watch – Awaiting results of the questionnaire.
- 16.5 Parish/Neighbourhood Plan – the initial draft of the questionnaire has been circulated to all councillors for comments. It is intended to set a date for a public consultation to discuss/explain what is behind the questionnaire and formation of a Parish Plan. Parishioners will need to

be recruited to help as a Parish Plan cannot evolve/form without community help and input.

- 16.6 Local Council Award Scheme – Cllr. Powell, Cllr. Mrs Grey and Clerk met to go through the Award criteria and feel we could aim for the higher award by May 2016. Cllr. Powell to put the criteria on the website.
17. **TO RECEIVE REPORT OF PARISH COUNCILLORS AND ITEMS FOR FUTURE AGENDAS**  
Locations for planting of poppies  
Creating a Snow Clearance Policy  
Youth Council
18. **CORRESPONDENCE**  
Post Office – confirmation that no changes will take place to Romsley Post Office
19. **DATE OF NEXT MEETING** – Monday 11<sup>th</sup> January 2016, at 7.00pm to be held at St Kenelms Primary School