

**MINUTES OF ANNUAL MEETING OF ROMSLEY PARISH COUNCIL HELD
ON TUESDAY 9^H MAY 2016, 7.00PM**

**PRESENT: Cllr. Arrowsmith, Cllr. Bolar, Cllr. Mrs Gray, Cllr. Powell,
Cllr. Tilt, Cllr. Mrs Holloway and Cllr. Mrs Bestwick**

1. **ELECTION OF CHAIRMAN**
Following a democratic vote, Cllr Arrowsmith was duly elected Chairman of the Council for the ensuing year and he signed a Declaration of Office accordingly.

2. **APOLOGIES**
 - 2.1 County Cllr. Mrs Jenkins, District Cllr. Mrs Sherrey and District Cllr. Alan-Jones.

3. **ELECTION OF VICE CHAIRMAN**
 - 3.1 Following a democratic Vote, Cllr. Bolar was duly elected Vice Chairman of the Council for the ensuing year.

4. **DECLARATIONS OF INTERESTS**
 - 4.1 Chairman asked all members present to declare any personal or prejudicial interest on any items on the Agenda.
Other Disclosable Interest – Cllr. Arrowsmith – St Kenelms Primary School PTA and Highways England with regards to Severn Trent.
Cllr. Bolar and Cllr. Mrs Holloway are both members of the Severn Trent Residents Working Party.

5. **STANDING ORDERS**
 - 5.1 Standing orders were taken as read.

6. **CODE OF CONDUCT**
 - 6.1 All Councillors noted continued adherence to the Code.

7. **FINANCIAL REGULATIONS**
 - 7.1 It was unanimously **RESOLVED** to accept the Financial Regulations with no amendments

8. **MINUTES OF THE PREVIOUS MEETING**
 - 8.1 It was unanimously **RESOLVED** that the minutes be signed as a correct record.

9. **FINANCE**

- 9.1 To confirm refund of £500.00 contribution from Hunnington Parish Council for Queen's 90th Birthday Celebrations as this event will be on a smaller scale.
- 9.2 To confirm receipt of £24,247.50 half yearly Precept from Bromsgrove District County.
- 9.3 To confirm receipt of £793.00 Community Tax Support Grant from Bromsgrove District Council.
- 9.4 The Internal Auditor's Report was received and accepted. It was unanimously **RESOLVED** to sign the Audit Commission Annual Governance Statement and Accounting Statement for 2015/16.

9.5 **Accounts for Payment**

Hunnington PC	Refund of Grant	£500.00
J Harper	Gate Keeper	£60.00
Andy Loos	Romstock	£433.68
Realise Futures	Picnic Tables	£1164.26
Npower	Feeder Pillar	£2.79
P Woodward	Allotment Key Refund	£5.00
Worcs CALC	Subscription	£828.89
HMRC	Payroll Taxes Due	£363.81
Ruth Mullett	Mileage and Refreshments	£19.72
Romsley Scout Centre	Hire of Hall	£70.00
Npower	Street Light	£27.94
Beta Signs	Romstock	£78.00
Wyre Forest Marquee	Romstock	£961.40
Tipi Unique	Romstock	£1193.61

10. **PLANNING MATTERS**

District Council Decisions

16/0214 – 96 Dark Lane, Romsley – single storey side and rear extension - **Granted**

15/1059 – Manchester Inn, Bromsgrove Road – change of use of pub to dwelling house and the erection of a detached garage - **Approved**

Planning Applications for Parish Council Comments

16/0212 – 5 St Kenelms Road – change of use of first floor to plant room, staff room and office, installation of 2 no. plant units and 4 no. louvres – **Site visit to be arranged**

Appeals

None

11. **PLAYING FIELD/RECREATION AREA**

- 11.1 It was unanimously **RESOLVED** to accept Mant Leisure's quotation of £9,369.00 for installation of an outdoor gym comprising of a leg press, bike, rowing machine and cross trainer. £8,000 will be the grant received from Tesco and the remainder £1,639.00 will be taken from reserves.

- 11.2 A meeting has been arranged for 20th May, 2.00pm with Severn Trent Contractors to agree to revisit outstanding works of 2012 including pot holes, damage to verges in St Kenelms Road and resurfacing of the car park.
- 11.3 A meeting with held at Romsley Scout Centre with surrounding residents to receive an update on anti-social behaviour. It was agreed that the Parish Council would explore the possibility of installing a CCTV camera on the car park. No final decision would be taken without final consultation with surrounding residents. Clerk to contact Bromsgrove District Council for more information.

12. **ROADS/FOOTPATHS**

- 12.1 A number of complaints have been received from residents about people parking all over the grass verges in Hillcrest Road and Waverley Crescent. Clerk has spoken to Highways who would be prepared to install a timber trip rail. It was agreed for Cllr. Mrs Grey to draft a suitable leaflet for residents in the roads concerned to ask for their opinion on the scheme.

13. **WINWOOD HEATH ALLOTMENTS**

- 13.1 There have been a number of break-ins in the allotment sheds. It was agreed to arrange a meeting with the local Police at the allotments to discuss extra security. It was also agreed for Cllr. Tilt to meet with the Lengthsman and arrange for the hedge to be completely cut back from the gate and to install a new lock on the second gate for added security.

14. **PARISH LENGTHSMAN/MAINTENANCE**

- 14.1 It was pointed out that the Lengthsman has not produced a report. Clerk to remind him.
- 14.2 Cllr. Tilt to arrange for the Lengthsman to complete the door on the allotment tap.

15. **OUTSIDE MEETINGS**

- 15.1 Nothing to report

16. **COMMUNICATION**

Nothing to report

17. **EVENTS PLANNING**

17.1 **Romstock**

All the posters have now arrived and these will go up this week. After much debate it was agreed to accept £1,500.00 sponsorship for Romstock from Severn Trent. The following statement will be placed on our website.

“Romsley Parish Council is pleased to announce that sponsorship from Severn Trent has been obtained for the support of Romstock, 2016. They will be the events main sponsor and, as such, the Severn Trent logo will be displayed on posters and electronic media.

The Parish Council is aware of the impact of the proposed Resilience Project on the parish. Meetings have been held, since plans were announced, both with parishioners and the relevant authorities. These meetings between Severn Trent and the local community group will continue, with the aim of limiting the impact of the project on the community and the environment. As with all sponsorship, this does not represent automatic endorsement by the Parish Council. Severn Trent’s sponsorship of Romstock does not affect our stance regarding the Resilience Project. This is reflected in the official response to planning which can be found on our website.

All profits from Romstock will go towards funding projects within Romsley Parish that will benefit the community and, therefore, the more sponsorship we receive the greater our profits will be.”

17.2 Queen’s 90th Birthday

It was agreed to change this event to a free one and to ask parishioners to bring their own picnic and chairs. We will also be able to use the marquees from Romstock and there will be a brass band and a choir. The whole village including Hunnington will be leafleted with details of the event.

18. TRAINING

Nothing to report

19. DISTRICT COUNCILLOR’S

19.1 Apologies given

20. COUNTY COUNCILLOR

20.1 Apologies given

21. TO RECEIVE CLERK’S PROGRESS REPORT

21.1 Commemoration of the First World War – 160 poppy plugs has been planted at the allotments for the memorial walk in the playing fields.

21.2 Parish/Neighbourhood Plan – a meeting is to be arranged with all interested parties the end of June.

21.3 Youth Council – it was agreed to ask Hunnington Parish Council if we could approach their youth to see if they would like to join as a joint Youth Council.

22. TO RECEIVE REPORT OF PARISH COUNCILLORS AND ITEMS FOR FUTURE AGENDAS

Bus

Road signs

30mph stickers

23. **CORRESPONDENCE**

Thank you letter from Hunnington and Romsley Show for Grant
RT Hon Sajid Javid MP letter concerning 147 bus

23. **DATE OF NEXT MEETING** – Monday 13th June 2016, at 7.00pm to be held at St Kenelms Primary School