

**MINUTES OF MEETING OF ROMSLEY PARISH COUNCIL HELD ON  
MONDAY 14<sup>TH</sup> NOVEMBER 2016, 7.00PM**

**PRESENT: Cllr. Arrowsmith, Cllr. Bolar, Cllr. Mrs Grey, Cllr. Powell  
and Cllr. Tilt**

**1. APOLOGIES**

- 1.1 Cllr. Mrs Bestwick, Cllr. Mrs Holloway, County Cllr. Mrs Jenkins,  
District Cllr. Allen-Jones and District Cllr. Mrs Sherrey

**2. DECLARATIONS OF INTERESTS**

- 2.1 Chairman asked all members present to declare any personal or  
prejudicial interest on any items on the Agenda.  
Other Disclosable Interest – Cllr. Arrowsmith – St Kenelms Primary  
School PTA and Highways England with regards to Severn Trent.  
Cllr. Bolar and Cllr. Mrs Holloway are both members of the Severn  
Trent Residents Working Party.  
Cllr. Mrs Bestwick – Son is member of Romsley Beavers  
Cllr. Tilt – Allotment Holder

**3. MINUTES OF THE PREVIOUS MEETING**

- 3.1 It was unanimously **RESOLVED** that the minutes be signed as a  
correct record.

**4. FINANCE**

- 4.1 Quarterly Bank Reconciliation Statement approved by all Councillors.

**4.2 Accounts for Payment**

HMRC	Payroll Taxes Due	£389.75
J Harper	Gate Keeper	£120.00
Ruth Mullett (NPower)	Street Lighting	£63.74
N Williamson	Maintenance and Materials	£1361.56
NPower	Feeder pillar	£28.42
SLCC	Annual Subscription	£87.00
Start Traffic	Sleeping Policeman	£116.17
Grant Thornton	External Audit	£360.00
GJH Electrical	Christmas Lights	£668.76

**5. PLANNING MATTERS**

**District Council Decisions**

None

**Planning Applications for Parish Council Comments**

16/09998 – 32 St Kenelms Road, Romsley – single storey rear  
extension with lantern roof and side racing roof lights – **No objections**

**Appeals**

None

## 6. **PLAYING FIELD/RECREATION AREA**

- 6.1 A letter had been received from Romsley Scouts questioning the Parish Council's need to replace the lighting columns down to the Scout Centre. Cllr. Arrowsmith agreed to draft a suitable reply, offering to meet with the Scout Committee to discuss the issue further.
- 6.2 A quotation had been received for installation of CCTV wiring which was found to be very expensive. The item together with the replacement lights was deferred until the Parish Council has met and discussed further with the Scout Committee.

## 7. **ROADS/FOOTPATHS**

- 7.1 It was unanimously **RESOLVED** to approve the quotation from The Tree Doctors to crown/reduce four mature trees and one oak tree by approximately 30% at the gully entrance to Waverley Crescent/St Kenelms Road at a cost of £1,325.00.
- 7.2 A quotation had been received of £1,525.20 to install a wooden trip rail around the wildflower meadow on Bromsgrove Road. This was deferred as Cllr. Mrs Holloway was leading this project and was absent from the meeting.
- 7.3 It was agreed to maybe look at replacing the bus shelter at the top of Bromsgrove Road with a wooden oak one which would be more in keeping with the village. It was thought this could be a joint venture with Hunnington Parish Council. Clerk also suggested writing to County Cllr. Mrs Jenkins to ascertain whether she had any divisional funds available to contribute to the project.

## 8. **WINWOOD HEATH ALLOTMENTS**

- 8.1 There are now two vacant allotment plots and Cllr. Powell agreed to draft a suitable notice for the website advertising the plots.

## 9. **PARISH LENGTHSMAN/MAINTENANCE**

- 9.1 Significant maintenance work has been undertaken in the parish and Nigel is working extremely well and making a significant difference. It is pleasing to note positive comments have been made by parishioners as to how nice the parish is looking.

## 10. **OUTSIDE MEETINGS**

- 10.1 Cllr. Bolar has been attending ongoing joint Parish Neighbourhood Plan Meetings organised by Steve Colella.
- 10.2 Cllr. Arrowsmith and Cllr. Bolar attended a meeting with Bromsgrove District Council Enforcement Officers and a further follow-up meeting has been arranged for the New Year.

## 11. **COMMUNICATION**

- 11.1 The Co-op has agreed to sponsor the newsletter/questionnaire with a grant of £350 towards printing costs.

12. **EVENTS PLANNING**

12.1 **Romstock**

A productive meeting was held with the Romstock Committee and Cllr. Powell has issued all committee members with detailed notes and actions.

- 12.2 Another movie night has been arranged for 16<sup>th</sup> September 2017.

13. **TRAINING**

Nigel Williamson (Maintenance) and Ed Sheppard (Lengthsman) have now both completed the weed spraying course and are fully licensed.

14. **DISTRICT COUNCILLOR'S**

- 14.1 Report from Cllr. Mrs Sherrey

***Neighbourhood Development Plans***

*If the Parish Council's all work together with a Neighbourhood Plan it could take longer as it would be much bigger with different possible problems in each parish. I think you might find this could have an impact on looking at the housing growth and possibly sharing this out with other parishes. I've spoken with Mike Dumphy this week and he is willing to speak with Parish Councils.*

15. **COUNTY COUNCILLOR**

- 15.1 Apologies given

- 15.2 Clerk to write to ask whether County Cllr. Mrs Jenkins has any divisional funds available to contribute towards our proposed replacement oak bus shelter.

16. **TO RECEIVE CLERK'S PROGRESS REPORT**

- 16.1 **Commemoration of the First World War** – nothing to report

- 16.2 **Parish/Neighbourhood Plan** – Cllr. Bolar continues to attend the joint Bromsgrove Parish Council meetings lead by Steve Colella.

- 16.3 **30mph wheelie bin stickers** – Cllr. Mrs Bestwick is going to produce the template and take into school.

- 16.4 **Road signs** – It was agreed for the Chairman to work in conjunction with Steve Pitt to design some child height traffic calming signs and preliminary designs have been made.

- 16.5 **Installing a Defibrillator** – BT have agreed to allow the Parish Council to adopt the phone box and this is now going through consultation.

- 16.6 **NHW** – Awaiting questionnaire

- 16.7 It was unanimously agreed to purchase Christmas Gifts for the contractors/volunteers.

- 17. **TO RECEIVE REPORT OF PARISH COUNCILLORS AND ITEMS FOR FUTURE AGENDAS**  
Nothing to report
  
- 18. **CORRESPONDENCE**  
Nothing to report
  
- 19. **DATE OF NEXT MEETING – Monday 9<sup>th</sup> January 2017, at 7.00pm to be held at St Kenelms Primary School**