



**MINUTES OF MEETING OF ROMSLEY PARISH COUNCIL HELD ON
MONDAY 11TH APRIL 2017, 7.00PM**

PRESENT: Cllr. Arrowsmith, Cllr. Bolar, Cllr. Mrs Grey, Cllr. Powell, Cllr. Tilt and Cllr. Mrs Bestwick
ALSO PRESENT: Maintenance Nigel Williamson and Clerk

1. APOLOGIES

- 1.1 Cllr. Mrs Holloway, District Cllr. Mrs Sherrey and County Cllr. Mrs Jenkins

2. DECLARATIONS OF INTERESTS

- 2.1 Chairman asked all members present to declare any personal or prejudicial interest on any items on the Agenda.
 Other Disclosable Interest – Cllr. Arrowsmith – St Kenelms Primary School PTA and Highways England with regards to Severn Trent. Cllr. Bolar and Cllr. Mrs Holloway are both members of the Severn Trent Residents Working Party.
 Cllr. Mrs Bestwick – Son is member of Romsley Beavers
 Cllr. Tilt – Allotment Holder

3. MINUTES OF THE PREVIOUS MEETING

- 3.1 It was unanimously **RESOLVED** that the minutes be signed as a correct record.

4. FINANCE

- 4.1 Quarterly Bank Reconciliation Statement approved by all Councillors.
 4.2 To confirm receipt of £20.25 contribution to travel to Practitioners Conference from Alveley and Romsley Parish Council.
 4.3 To confirm receipt of £100.00 contribution to weed killer spraying course from Nigel Williamson.

4.5 Accounts for Payment

J Harper	Gate Keeper	£60.00
HMRC	Payroll Taxes Due	£310.96
R Mullett	Software	£99.95
JRB	Dog poo holders	£424.80
Betonia IT	Computer Repairs/backup	£209.99
Smartwater	Security packs	£3750.00
E Sheppard	Lengthsman	£166.25

N Williamson	Maintenance	£1390.55
St Kenelms DCC	Hire of hall	£18.75

5. **PLANNING MATTERS**

District Council Decisions

None

Planning Applications for Parish Council Comments

16/0922 – St Kenelms Church, St Kenelms Road – replacement of an existing shed with a replacement shed to house an Eco-toilet to include disabled access – **No objections**

17/0192 – Ferndale, Shutmill Lane – proposed extension and replacement garage – **No objections**

Appeals

Chase an update on the Romsley Car Lot/Car Sales from enforcement.

6. **PLAYING FIELD/RECREATION AREA**

- 6.1 Any replacement works to the lights in the playing fields has been deferred pending a drainage inspection. Maintenance has installed an anti-weed membrane in the planted area in the middle of the carpark and intends to cover with bark chippings. The four seater spring piece of play equipment has broken. Nigel has removed and made the area safe by securing firmly with a large cone. Clerk to order a replacement with the manufacturer. We are also going to look into replacing the existing safety signs in the play area.

7. **ROADS/FOOTPATHS**

- 7.1 Really positive feedback had been received about the installation of the dog poo bag holders and it was unanimously **RESOLVED** to install an additional three, Clerk instructed to order. Hunnington Parish Council have agreed with the Surrey design of the Oak bus shelter. We are just awaiting Highways approval and then Clerk will place an order and Maintenance will install.
- 7.2 The state of the grass cutting in the parish was discussed and Richard has asked for a joint meeting with Bromsgrove District Council to explore ways of improving this service.

8. **WINWOOD HEATH ALLOTMENTS**

- 8.1 There are now four vacant allotment plots. Derek has meet with Nigel and discussed various modifications that could be made to the gate to enhance the security at the allotments but options are coming back very expensive. They are looking into getting a quote for an 8ft high mesh gate and will report back to the next meeting.

9. **PARISH LENGTHSMAN/MAINTENANCE**

- 9.1.1 Nigel confirmed he had sourced the materials for the poppy flowerbeds. He has also now finished painting all the benches in the

playing fields and litter picked Dayhouse Bank. It was discussed that the Parish Council would undertake a community litter pick with a date to be arranged.

10. **OUTSIDE MEETINGS**

10.1 Nothing to report.

11. **COMMUNICATION**

11.1 The newsletter should hopefully be ready for proof reading over Easter together with the Questionnaire. Cllr. Powell has also agreed to produce a monthly feature called Hot Topics which will be an update on our current issues. This will be placed on the website/social media/noticeboard.

12. **EVENTS PLANNING**

12.1 Romstock planning still ongoing, Licence is outstanding and we are awaiting details from the bar and then Clerk will submit application.

- Site plan is agreed
- Tickets on now on sale on-line
- Bands line up all agreed

It was also agreed to hold a St Kenelmstowe Day with fireworks and a brass band on Saturday 15th July and ask whether the fish and chip van could attend. Clerk to source a cost for a firework display and check the date with the Scout Centre.

13. **TRAINING**

It was unanimously **RESOLVED** for Clerk to commence the Community Governance Training from April 2018 to be paid three ways between Hunnington, Romsley and Clent Parish Council.

14. **DISTRICT COUNCILLOR'S**

14.1 Cllr. Mrs Sherrey has been appointed PCC Community Ambassador.

15. **COUNTY COUNCILLOR**

15.1 No report given

16. **TO RECEIVE CLERK'S PROGRESS REPORT**

16.1 **Commemoration of the First World War and Beacon** – Chairman has meet with Nigel Williamson and Steve Tromans in the playing fields to discuss the planting of poppies. It was agreed as a temporary measure for Nigel to install removable wooden flowerbeds made out of railway sleepers and these could be removed when any lighting/electrical work took place. We are one of 800 who have registered to light a beacon on 11th November 2018. It was agreed to ask whether the Salvation Army would be available on that evening.

- 16.2 **Parish/Neighbourhood Plan** – awaiting initial feedback from questionnaire.
- 16.3 **Road signs** – awaiting County Council approval.
- 16.4 **Installing a Defibrillator** – Awaiting end of consultation from BT. Cllr. Arrowsmith and Clerk met with a specialist who gave us a quote to completely renovate the BT Box and it was unanimously **RESOLVED** to allow him to commence the works.
- 16.5 **Neighbourhood Watch** – Nothing to report
- 16.6 **Local Council Award** - Ongoing
- 16.7 **Smartwater** – Smartwater packs have been ordered and received and we are meeting with Mick Simpson to discuss the roll-out programme on Friday 5th May 2017.

- 17. **TO RECEIVE REPORT OF PARISH COUNCILLORS AND ITEMS FOR FUTURE AGENDAS**
Nothing to report

- 18. **CORRESPONDENCE**
Nothing to report

- 19. **DATE OF NEXT MEETING** – Monday 8th May 2017, at 7.00pm to be held at St Kenelms Primary School