

**ROMSLEY PARISH COUNCIL**  
**CLERK TO THE COUNCIL: RUTH MULLETT, 167 BROMSGROVE ROAD, HUNNINGTON,**  
**WEST MIDLANDS, B62 0JU – [ruth.mullett@btconnect.com](mailto:ruth.mullett@btconnect.com)**

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**To Members of Romsley Parish Council**

Notice is hereby given that the next meeting of the Parish Council will be the Annual Meeting held on Monday 8<sup>th</sup> May 2017, 7.00pm at St Kenelms Primary School, Bromsgrove Road, Romsley. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting.

**BUSINESS OF THE AGENDA**

**1. ELECTION OF CHAIRMAN**

1.1 To elect a chairman and to sign the Declaration of Acceptance of Office

**2. APOLOGIES**

2.1 To receive and approve apologies for absence.

**3. REGISNATION OF COUNCILLOR**

3.1 To confirm the resignation of Jayne Holloway

**4. ELECTION OF VICE CHAIRMAN**

4.1 To elect a Vice Chairman

**5. DECLARATIONS OF INTERESTS**

5.1 Register of Interests – Councillors are reminded of the need to update their Register of Interests.

5.2 To declare any Disclosable Pecuniary Interests in items on the Agenda and their nature.

5.3 To declare any Other Disclosable Interests in items on the Agenda and their nature  
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of Paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

**The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting and will not form part of the minutes.

**6. STANDING ORDERS**

6.1 To note and to consider reviewing

**7. CODE OF CONDUCT**

7.1 To note continued adherence to the Code

**8. FINANCIAL REGULATIONS**

8.1 To note and to consider reviewing

**9. MINUTES OF THE PREVIOUS MEETING**

9.1 To approve the Minutes of meeting held on 10<sup>th</sup> April 2017 (**Attached**)

10. **FINANCE**

10.1 **Accounts for Payment (two councillors to sign)**

J Harper	Gate Keeper	£60.00
HMRC	Payroll taxes due	£392.57
Viking Direct	Stationery	£40.12
Npower	Electricity	£27.84
Npower	Electricity	£2.78
Shaw and Sons	Minutes Binding	£158.40
Worcestershire CALC	Subscriptions	£910.16
Vision ICT	Website name	£66.00

10.2 To approve monthly bank reconciliation statement

10.3 To confirm receipt of £24,805.00 half yearly precept from Bromsgrove District Council

11. **PLANNING MATTERS**

11.1 **District Council Decisions**

16/1214 – Temperley Cottage, Farley Lane – existing building refurbishment, partial demolition to rear of building, two storey extension to rear, providing additional bedroom on first floor – **Approved**

17/0167 – 387 Bromsgrove Road, Romsley – single storey side extension – **Approved**

17/0192 – Ferndale, Shut Mill Lane – proposed extension and replacement garage – **No objections**

11.2 **Planning Applications for Parish Council Comments**

17/00342 – Land between 15 and 25 Dark Lane, Romsley – proposed erection of 5 detached dwellings

17/0165 – 89 Dark Lane, Romsley – alteration and extensions to existing dwelling

11.3 **Appeals**

None

12. **PLAYING FIELD/RECREATION AREA**

12.1 To receive update

12.2 Replacement play area signs

13. **WINWOOD HEATH ALLOTMENTS**

13.1 To receive update

14. **ROADS/FOOTPATHS/TRAFFIC/HIGHWAYS**

14.1 To receive update

14.2 To receive update on wildflower meadow, wooden trip rail and installation of proposed Parish Footpath Map

14.3 To receive update on replacement of bus shelter by The Sun with wooden oak one

15. **PARISH LENGTHSMAN/MAINTENANCE**

15.1 Lengthsman's Report

16. **OUTSIDE MEETINGS**

16.1 To receive update

17. **TRAINING**

17.1 Nothing to report

18. **COMMUNICATION**

18.1 To receive update

- 19. **EVENTS PLANNING**
- 19.1 To receive update
  
- 20. **DISTRICT COUNCILLOR**
- 20.1 To receive report of District Councillor's – Cllr. Mrs Sherrey and Cllr. Allen-Jones
  
- 21. **COUNTY COUNCILLOR**
- 21.1 To receive report of County Councillor, Rachel Jenkins
  
- 22. **TO RECEIVE CLERK'S REPORT**
- 22.1 Commemoration of the First World War and Beacon
- 22.2 Parish/Neighbourhood Plan
- 22.3 Local Council Award Scheme
- 22.4 Road signs
- 22.5 Defibrillator
- 22.6 Neighbourhood Watch Scheme
- 22.7 To receive update on Smartwater roll out to the whole parish
  
- 23. **TO RECEIVE REPORT OF PARISH COUNCILLORS**
- 23.1 To report items for future Agendas
  
- 24. **CORRESPONENCE**
- 24.1 To receive update
  
- 25. **DATE OF NEXT MEETING – Monday 12<sup>th</sup> June 2017, 7.00pm at St Kenelms School**

Signed.....  
Ruth Mullett, Clerk to the Council

1<sup>st</sup> May 2017