



**MINUTES OF THE ANNUAL MEETING OF ROMSLEY PARISH COUNCIL
HELD ON MONDAY 8TH MAY 2017, 7.00PM**

PRESENT: Cllr. Arrowsmith, Cllr. Bolar, Cllr. Mrs Gray, Cllr. Powell, Cllr. Tilt and Cllr. Mrs Bestwick

ALSO PRESENT: Maintenance Nigel Williamson and Clerk

1. ELECTION OF CHAIRMAN

- 1.1 Cllr. Arrowsmith was elected as Chairman for the ensuring year and duly signed the Declaration of Acceptance of Office.

2. APOLOGIES

- 2.1 District Cllr. Mrs Sherrey and Cllr. Allen-Jones and County Cllr. Mrs May.

3. RESIGNATION OF CHAIRMAN

- 3.1 It was confirmed that Cllr. Mrs Holloway has resigned from the Parish Council with immediate effect. Cllr. Arrowsmith acknowledged all the hard work and commitment that had been received from Mrs Holloway and wished her well for the future.

4. ELECTION OF VICE-CHAIRMAN

- 4.1 Cllr. Bolar was duly elected as vice Chairman.

5. DECLARATIONS OF INTERESTS

- 5.1 Chairman asked all members present to declare any personal or prejudicial interest on any items on the Agenda.
Other Disclosable Interest – Cllr. Arrowsmith – St Kenelms Primary School PTA and Highways England with regards to Severn Trent.
Cllr. Bolar and Cllr. Mrs Holloway are both members of the Severn Trent Residents Working Party.
Cllr. Mrs Bestwick – Son is member of Romsley Beavers
Cllr. Tilt – Allotment Holder
Cllr. Mrs Gray – planning application 17/0165 – adjacent to the property

6. STANDING ORDERS

- 6.1 Standing Orders were duly noted with no amendments.

7. CODE OF CONDUCT

7.1 Councillors noted continued adherence to the Code.

8. FINANCIAL REGULATIONS

8.1 Financial Regulations were duly noted with no amendments.

9. MINUTES OF THE PREVIOUS MEETING

9.1 It was unanimously **RESOLVED** that the minutes be signed as a correct record.

10. FINANCE

10.1 Quarterly Bank Reconciliation Statement approved by all Councillors.

10.2 To confirm receipt of £24,805.00 half yearly precept from Bromsgrove District Council.

10.3 Accounts for Payment

J Harper	Gate Keeper	£60.00
HMRC	Payroll Taxes Due	£392.57
Viking Direct	Stationery	£40.12
Npower	Electricity	£27.84
Npower	Electricity	£2.78
Shaw and Sons	Minutes binding	£158.40
Worcs CALC	Subscriptions	£910.16
Vision ICT	Website name	£66.00

11. PLANNING MATTERS

District Council Decisions

16/1214 – Temperley Cottage, Farley Lane – existing building refurbishment, partial demolition to rear of building, two storey extension to rear, providing additional bedroom on first floor –

Approved

17/0167 – 387 Bromsgrove Road, Romsley – single storey side extension – **Approved**

17/0192 – Ferndale, Shut Mill Lane – proposed extension and replacement garage - **Refused**

Planning Applications for Parish Council Comments

17/00342 – Land between 15 and 25 Dark Lane, Romsley – proposed erection of 5 detached dwellings – **Objections**

17/0165 – 89 Dark Lane, Romsley – alteration and extensions to existing dwelling - **Objection**

Appeals

None

12. PLAYING FIELD/RECREATION AREA

- 12.1 Nigel has now received and replaced/repared the broken four seater spring piece of play equipment and the safety cone has been removed.

13. **ROADS/FOOTPATHS**

- 13.1 Highways have agreed that we can replace the white posts edging the wildflower meadow for timber demarcation posts on the proviso that they are further back than the existing white posts and that they have some area of white on them to reduce the trip hazards associated with them. Highways also agreed for us to replace the existing twin signposts on that corner with a heritage type sign similar the one Clent Parish Council has purchased. Clerk is to obtain a quotation.
- 13.2 Highways have also agreed for us to replace the existing concrete bollards that are in poor condition with a heritage design of cast iron or moulded plastic. Again on the proviso that these were demountable in design and recommended the use of Glasdon bollards.
- 13.3 We are also still awaiting the licence from Highways for the new bus shelter.

14. **WINWOOD HEATH ALLOTMENTS**

- 14.1 Derek has let another plot so there are now three vacant allotment plots remaining.

15. **PARISH LENGTHSMAN/MAINTEANCE**

15.1 **Maintenance Report**

Playing Fields

- Repair/replace barriers around car park
- Cut back vegetation
- Collection of materials
- Litter picking
- Fit dog signs
- Clean benches

Highways

- Litter picking
- Fit dog signs
- Fit dog glove dispensers x 4
- Clean road signs

Allotments

- Fit slamming post to entrance gate

16. **OUTSIDE MEETINGS**

- 16.1 Chairman, Cllr. Mrs Bestwick and Clerk met with Mick Simpson for Smartwater to discuss the roll-out to the parish. It was agreed for this to be week commencing 17th July with a leaflet to be distributed to all residents at Romstock and St Kenelms Day.

17. COMMUNICATION

- 17.1 The newsletter is now at the printing awaiting being printed but there is currently a backlog due to the elections. Bloore and King have again agreed to sponsor the printing of the newsletter of £250.00.

18. EVENTS PLANNING

- 18.1 Bromsgrove District Council will be holding a Street Theatre on 3rd August at St Kenelms Playing Fields.
- 18.2 Cllr. Mrs Gray has managed to secure Stourport Brass Band to play at St Kenelms Day. Sidemoor will be providing fish and chips and clerk is looking for a desert.

19. TRAINING

- 19.1 Nothing to report

20. DISTRICT COUNCILLOR'S

- 20.1 Nothing to report

21. COUNTY COUNCILLOR

- 21.1 County Councillor Karen May has been elected our new County Councillor.

22. TO RECEIVE CLERK'S PROGRESS REPORT

- 22.1 **Commemoration of the First World War and Beacon** – Nigel will commence the making of the sleeper planters to house the poppies in the playing fields this week.
- 22.2 **Parish/Neighbourhood Plan** – awaiting initial feedback from questionnaire.
- 22.3 **Road signs** – awaiting County Council approval.
- 22.4 **Installing a Defibrillator** – the phone box has now been completed and everyone agreed it is looking fantastic. Paul Timmins was thanked for carrying out such a wonderful job.
- 22.5 **Neighbourhood Watch** – still canvassing the village to obtain more interest.

23. TO RECEIVE REPORT OF PARISH COUNCILLORS AND ITEMS FOR FUTURE AGENDAS

- 23.1 Nothing to report

24. CORRESPONDENCE

Nothing to report

24. **DATE OF NEXT MEETING** – Monday 12th June 2017, at 7.00pm to be held at St Kenelms Primary School