

**ROMSLEY PARISH COUNCIL**  
**CLERK TO THE COUNCIL: RUTH MULLETT, 167 BROMSGROVE ROAD, HUNNINGTON,**  
**WEST MIDLANDS, B62 0JU – [ruth.mullett@btconnect.com](mailto:ruth.mullett@btconnect.com)**

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**To Members of Romsley Parish Council**

Notice is hereby given that the next meeting of the Parish Council will be the Annual Meeting held on Monday 14<sup>th</sup> May 2018, 7.00pm at St Kenelms Primary School, Bromsgrove Road, Romsley. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting.

**BUSINESS OF THE AGENDA**

**1. ELECTION OF CHAIRMAN**

1.1 To elect a chairman and to sign the Declaration of Acceptance of Office

**2. APOLOGIES**

2.1 To receive and approve apologies for absence.

**3. REGISNATION OF COUNCILLOR**

3.1 To confirm the resignation of Jayne Holloway

**4. ELECTION OF VICE CHAIRMAN**

4.1 To elect a Vice Chairman

**5. DECLARATIONS OF INTERESTS**

5.1 Register of Interests – Councillors are reminded of the need to update their Register of Interests.

5.2 To declare any Disclosable Pecuniary Interests in items on the Agenda and their nature.

5.3 To declare any Other Disclosable Interests in items on the Agenda and their nature  
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of Paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

**The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting and will not form part of the minutes.

**6. STANDING ORDERS**

6.1 To approve revised Standing Orders from NALC (**Attached**)

**7. CODE OF CONDUCT**

7.1 To note continued adherence to the Code

**8. FINANCIAL REGULATIONS**

8.1 To note and to consider reviewing

**9. MINUTES OF THE PREVIOUS MEETING**

9.1 To approve the Minutes of meeting held on 18<sup>th</sup> April 2018 (**Attached**)

- 10. **FINANCE**
- 10.1 Accounts for Payment (two councillors to sign)
- 10.2 To approve monthly bank reconciliation statement
- 10.3 To agree NALC 2018-19 National Salary Award
- 10.4 To receive Internal Auditor's Report and consider and **RESOLVE** to approve and sign Audit Commission Annual Governance Statement and Accounting Statement for 2017/18.
  
- 11. **PLANNING MATTERS**
- 11.1 **District Council Decisions**  
None
- 11.2 **Planning Applications for Parish Council Comments**  
None
- 11.3 **Appeals**  
None
  
- 12. **PLAYING FIELD/RECREATION AREA**
- 12.1 To receive update
  
- 13. **WINWOOD HEATH ALLOTMENTS**
- 13.1 To receive update
  
- 14. **ROADS/FOOTPATHS/TRAFFIC/HIGHWAYS**
- 14.1 To receive update
  
- 15. **PARISH LENGTHSMAN/MAINTENANCE**
- 15.1 Lengthsman's Report
  
- 16. **OUTSIDE MEETINGS**
- 16.1 To receive update
  
- 17. **TRAINING**
- 17.1 To confirm Clerk's attendance at SLCC Training Event to be held on Thursday 5<sup>th</sup> July 2018, at a cost of £75.00.
  
- 18. **COMMUNICATION**
- 18.1 To receive update
  
- 19. **EVENTS PLANNING**
- 19.1 To receive update
  
- 20. **DISTRICT COUNCILLOR**
- 20.1 To receive report of District Councillor's – Cllr. Mrs Sherrey and Cllr. Allen-Jones
  
- 21. **COUNTY COUNCILLOR**
- 21.1 To receive report of County Councillor, Rachel Jenkins
  
- 22. **TO RECEIVE CLERK'S REPORT**
- 22.1 General Data Protection Regulations (GDPR)
- 22.2 Commemoration of the First World War and Beacon
- 22.3 Parish/Neighbourhood Plan
- 22.4 To receive update on Smartwater roll out to the whole parish
- 22.5 Enhanced Christmas decorations

23. **TO RECEIVE REPORT OF PARISH COUNCILLORS**

23.1 To report items for future Agendas

24. **CORRESPONDENCE**

24.1 To receive update

25. **DATE OF NEXT MEETING** – Monday 11<sup>th</sup> June 2018, 7.00pm at St Kenelms School

Signed.....

Ruth Mullett, Clerk to the Council