



ROMSLEY PARISH COUNCIL

**CLERK TO THE COUNCIL: RUTH MULLETT, 167 BROMSGROVE ROAD, HUNNINGTON,
WEST MIDLANDS, B62 0JU – ruth.mullett@btconnect.com**

To Members of Romsley Parish Council

Notice is hereby given that the next meeting of the Parish Council will be held on Monday 10th September 2018, 7.00pm at St Kenelms Primary School, Bromsgrove Road, Romsley. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

BUSINESS OF THE AGENDA

1. APOLOGIES

- 1.1 To receive and approve apologies for absence.

2. DECLARATIONS OF INTERESTS

- 2.1 Register of Interests – Councillors are reminded of the need to update their Register of Interests.
- 2.2 To declare any Disclosable Pecuniary Interests in items on the Agenda and their nature.
- 2.3 To declare any Other Disclosable Interests in items on the Agenda and their nature
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of Paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.
Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 2.4 To consider dispensations – written requests for the council to grant a dispensation to a councillor (as per Localism Act 2011, s33) must be with the Clerk before the meeting starts.

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting and will not form part of the minutes.

3.1 MINUTES OF THE PREVIOUS MEETING

- 3.1 To approve the Minutes of meeting held on 9th July 2018 (**Attached**)

4. FINANCE

- 4.1 To ratify payments made in August
- 4.2 To confirm receipt of £302.00 Lengthsman Grant from Worcestershire County Council

- 4.3 Accounts for Payment (two councillors to sign)
- 4.4 To approve monthly bank reconciliation statement

- 5. **PLANNING MATTERS**
- 5.1 **District Council Decisions**
 - 18/00594 – 4 Hillcrest Road, Romsley – change of front windows to bowed windows (2 no.). Replacement of front entrance porch, single storey side and rear extensions – **Approved**
 - 18/00464 – Garages rear of 70 Hillcrest Road – construction of 2 no. 1 bedroom 2 person affordable bungalows together with external works, car parking and landscaping - **Approved**
- 5.2 **Planning Applications for Parish Council Comments**
 - 18/01025 – Romsley Manor Farm, Bromsgrove Road – conversion of existing brick built barn to a single dwelling
- 5.3 **Appeals**
 - Nothing to report

- 6. **PLAYING FIELD/RECREATION AREA**
- 6.1 To receive update

- 7. **WINWOOD HEATH ALLOTMENTS**
- 7.1 To agree revised tenancy agreement from Cllr. Tilt and rent for 2018/19

- 8. **ROADS/FOOTPATHS/TRAFFIC/HIGHWAYS**
- 8.1 To receive update

- 9. **PARISH LENGTHSMAN/MAINTENANCE**
- 9.1 Lengthsman's Report

- 10. **OUTSIDE MEETINGS**
- 10.1 To receive update

- 11. **TRAINING**
- 11.1 To confirm Clerk's attendance at SLCC Regional Training Seminar on 24th October

- 12. **COMMUNICATION**
- 12.1 To receive update

- 13. **EVENTS PLANNING**
- 13.1 To receive update

- 14. **RE-STRUCTURE OF PARISH COUNCIL INCORPORATING WORKING PARTIES – CLLR POWELL**
- 14.1 To receive update

- 15. **DISTRICT COUNCILLOR**
- 15.1 To receive report of District Councillor's – Cllr. Mrs Sherrey and Cllr. Allen-Jones

- 16. **COUNTY COUNCILLOR**
- 16.1 To receive report of County Councillor, Karen May

- 17. **GDPR**

17.1 To approve and adopt Data Protection Policy, Email Contact Privacy Notice, General Privacy Notice and Privacy Notice for Staff, Councillors and Role Holders – **Copies Attached**

18. **TO RECEIVE CLERK'S REPORT**

18.1 Commemoration of the First World War and Beacon/plastic poppies

18.2 To receive update on Smartwater roll out to the whole parish

19. **TO RECEIVE REPORT OF PARISH COUNCILLORS**

19.1 To report items for future Agendas

20. **DATE OF NEXT MEETING** – Monday 8th October 2018, 7.00pm at St Kenelms School

Signed.....

Ruth Mullett, Clerk to the Council