



**MINUTES OF THE MEETING OF ROMSLEY PARISH COUNCIL HELD ON
MONDAY 8TH OCTOBER 2018, 7.00PM**

PRESENT: Cllr. Arrowsmith, Cllr. Powell, Cllr. Mrs Bestwick,
Cllr. Bolar, Cllr. Shaw, Cllr. Miss Gray and Cllr. Tilt

ALSO PRESENT: Nigel Williamson, Cllr. Mrs Sherrey and Clerk
There were 7 members of public in attendance

1. APOLOGIES

1.1 None

2. DECLARATIONS OF INTERESTS

2.1 Chairman asked all members present to declare any personal or prejudicial interest on any items on the Agenda.
Other Disclosable Interest – Cllr. Arrowsmith – St Kenelms Primary School PTA
Cllr. Bolar and Cllr. Shaw - member of the Severn Trent Residents Working Party.
Cllr. Mrs Bestwick – Son is member of Romsley Beavers, daughter a member of Romsley Rainbows
Cllr. Tilt – Allotment Holder and member of Hunnington and Romsley Show Committee

3. MINUTES OF THE PREVIOUS MEETING

3.1 It was unanimously **RESOLVED** that the minutes be signed as a correct record.

4. FINANCE

4.1 It was unanimously **RESOLVED** to ratify payments made in August.
4.2 Quarterly Bank Reconciliation Statement approved by all Councillors.
4.3 To confirm Unqualified Audit from KPF Littlejohn and to confirm Notice of Closure has been advertised.
4.4 On receipt of Grant Application Form it was unanimously **RESOLVED** to grant £500 to St Kenelm's Primary School for replacement decking. These funds will come from the Romstock Fund for Community Projects.

4.4 Accounts for Payment

| Cheques No. | Payee | Amount |
|--------------------|-------------------------------------|---------------|
| 300830 | Gate Keeper | 60.00 |
| 300831 | JRB Enterprise Limited – dog gloves | 297.00 |
| 300832 | Shelley Signs – oak noticeboard | 1314.00 |
| 300834 | South Staffs Water - allotments | 67.21 |
| 300835 | David Ogilvie - beacon | 1296.00 |
| 300836 | PFK Littlejohn LLP – external audit | 360.00 |
| 300837 | Came and Co Insurance – insurance | 1444.21 |
| 300838 | Npower – insurance | 28.81 |
| 300839 | HMRC – payroll taxes due | 419.47 |
| 300840 | Npower – feeder pillar | 73.57 |
| 300841 | SLCC – Training | 138.00 |

Cllr's Powell and Shaw signed the cheques.

5. **PLANNING MATTERS**

District Council Decisions

18/00815 – 9 Bromsgrove Road, Romsley – single storey detached dwelling - **Approved**

Planning Applications for Parish Council Comments

18/00764 – Yew Tree Cottage, Chapmans Hill – proposed two storey side extension – **No objections**

18/01231 – Yew Tree Cottage, Chapmans Hill – Access gate – **No objections**

18/01153 – 66 Waverley Crescent, Romsley – new porch and bay with pitched roof above – **No objections**

Appeals

Nothing to report

6. **PLAYING FIELDS/RECREATION AREA**

- 6.1 The new bark has been laid in the play areas. Maintenance is to trial some rubberised matting under the swings with the play bark on the top. If this is a success we will look at installing under other pieces of play equipment.

7. **ROADS/FOOTPATHS**

- 7.1 Clerk has reported the dangerous trees top of Dark Lane to Highways and the Chairman is to follow-up with a letter stressing the importance of getting them removed. Also the broken bollard adjacent to the trees has been marked by Highways so hopefully should be replaced soon.

8. **WINWOOD HEATH ALLOTMENTS**

- 8.1 The new revised Allotment Tenancy Agreement was adopted. Clerk to send out to all plot holders together with rent reminder before the due date of 1st April 2019.

9. **PARISH LENGTHSMAN/MAINTENANCE**
 - 9.1 **Maintenance Report**

Maintenance attended and gave a verbal update.

10. **OUTSIDE MEETINGS**
 - 10.1 Cllr. Arrowsmith meet with the Bromsgrove District Council Grass Cutting Team. It was agreed this would be a regular meeting, taking place three times a year.

11. **COMMUNICATION**
 - 11.1 Cllr. Powell is to look at updating the website with more news and photographs. He also agreed to do another Hot Topics.

12. **EVENTS PLANNING**
 - 12.1 **Commemoration of the First World War and Beacon**

The brazier has been delivered. Maintenance is looking at ways to install in the ground. It was agreed this would be a permanent fixture with maybe a circular iron bench around it. A newsletter advertising the event will be circulated to all residents by the end of October.

13. **TRAINING**
 - 13.1 Defibrillator training was undertaken and 22 parishioners attended.

14. **DISTRICT COUNCILLORS**
 - 14.1 Nothing to report

15. **COUNTY COUNCILLOR**
 - 15.1 Cllr. May has confirmed she will fund the heritage sign from her Divisional Fund and we are still awaiting payment.

16. **TO RECEIVE CLERK'S PROGRESS REPORT**
 - 16.1 **Smartwater** – the roll-out is continuing. All the Smartwater signs have now gone up.

17. **TO RECEIVE REPORT OF PARISH COUNCILLORS AND ITEMS FOR FUTURE AGENDAS**
 - 17.1 Nothing to report

18. **DATE OF NEXT MEETING** – Monday 12th November 2018, at 7.00pm to be held at St Kenelms Primary School