



## **ROMSLEY PARISH COUNCIL**

**CLERK TO THE COUNCIL: RUTH MULLETT, 167 BROMSGROVE ROAD, HUNNINGTON,  
WEST MIDLANDS, B62 0JU – [romsleyparish@btinternet.com](mailto:romsleyparish@btinternet.com)**

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### **To Members of Romsley Parish Council**

Notice is hereby given that the next meeting of the Parish Council will be held on Monday 11<sup>th</sup> March 2019, 7.00pm at St Kenelms Primary School, Bromsgrove Road, Romsley. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recordings and photograph equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photograph or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please see our policy on Recording at Meetings available on our website for further details.

Please note that members of public exercising their right to speak during Public Question Time may be recorded.

## **BUSINESS OF THE AGENDA**

### **1. APOLOGIES**

- 1.1 To receive and approve apologies for absence.

### **2. DECLARATIONS OF INTERESTS**

- 2.1 Register of Interests – Councillors are reminded of the need to update their Register of Interests.
- 2.2 To declare any Disclosable Pecuniary Interests in items on the Agenda and their nature.
- 2.3 To declare any Other Disclosable Interests in items on the Agenda and their nature  
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of Paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

- 2.4 To consider dispensations – written requests for the council to grant a dispensation to a councillor (as per Localism Act 2011, s33) must be with the Clerk before the meeting starts.

**The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting and will not form part of the minutes.

**3.1 MINUTES OF THE PREVIOUS MEETING**

- 3.1 To approve the Minutes of meeting held on 11<sup>th</sup> February 2019 **(Attached)**

**4. FINANCE**

- 4.1 To approve Accounts for Payment (two councillors to sign)  
4.2 To approve monthly bank reconciliation statement  
4.3 To discuss/**Approve** grant to Romsley and Hunnington Parish Show of £250.00  
4.4 To confirm receipt of £859.75 Lengthsman Grant from Worcestershire County Council  
4.5 To confirm receipt of £19.80 from SLCC correction on invoice

**5. PLANNING MATTERS**

**5.1 District Council Decisions**

Nothing to report

**5.2 Planning Applications for Parish Council Comments**

19/00078 – 66 St Kenelms Road, Romsley – take down existing garages and replace with new garage with pitched roof and a double storey extension which extends to the front of the property and partway down the side of the property

**5.3 Appeals**

Nothing to report

**6. PLAYING FIELD/RECREATION AREA**

- 6.1 To receive update  
6.2 To receive update on revised signage for the play area  
6.3 To receive update on new dog poo signs

**7. WINWOOD HEATH ALLOTMENTS**

- 7.1 To receive update

**8. ROADS/FOOTPATHS/TRAFFIC/HIGHWAYS**

- 8.1 To receive update  
8.2 To discuss/agree installation of new bollards on St Kenelms Road  
8.3 To receive update on heritage sign  
8.4 To receive report off Stuart Smith – Footpath Officer

**9. PARISH LENGTHSMAN/MAINTENANCE**

- 9.1 Lengthsman's Report

**10. OUTSIDE MEETINGS**

- 10.1 To receive update

- 11. **TRAINING**
- 11.1 Planning Do's and Don'ts Report (**Attached**)
- 11.2 BDC Refresher Planning Training for Clerks – 13<sup>th</sup> March 2019
  
- 12. **COMMUNICATION**
- 12.1 To receive update
- 12.2 To discuss whether we should submit articles to the parish magazine
  
- 13. **EVENTS PLANNING**
- 13.1 To receive update
  
- 14. **DISTRICT COUNCILLOR**
- 14.1 To receive report of District Councillor's – Cllr. Mrs Sherrey and Cllr. Allen-Jones
  
- 15. **COUNTY COUNCILLOR**
- 15.1 To receive report of County Councillor, Karen May
  
- 16. **TO RECEIVE CLERK'S REPORT**
- 16.1 To receive update on Smartwater roll out to the whole parish
- 16.2 Operation London Bridge
- 16.3 To receive Risk Assessment as at 31<sup>st</sup> March 2019 (**Copy Attached**)
- 16.4 Elections Timetable Report (**Copy Attached**)
- 16.5 To confirm and approve NALC's new salary scales
  
- 17. **TO RECEIVE COMMENTS FROM PARISH COUNCILLORS**
- 17.1 Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
  
- 18. **DATE OF NEXT MEETING – Monday 8<sup>th</sup> April 2019, 7.00pm at St Kenelms School**

Signed.....  
Ruth Mullett, Clerk to the Council  
5<sup>th</sup> March 2019