



**MINUTES OF THE VIRTUAL MEETING OF ROMSLEY PARISH COUNCIL HELD  
ON MONDAY 13<sup>TH</sup> JULY 2020, 7.30PM**

**PRESENT:** Cllr. Arrowsmith, Cllr. Powell, Cllr. Miss Gray, Cllr. Shaw  
and Cllr. Bolar

**ALSO, PRESENT:** Clerk

**1. APOLOGIES**

1.1 None

**2. DECLARATIONS OF INTEREST**

2.1 Chairman asked all members present to declare any personal or prejudicial interest on any items on the Agenda.

Other Disclosable Interest

Cllr. Arrowsmith – St Kenelm’s Primary School HSA

Cllr. Powell – Wife Governor and Employee of St Kenelm’s Primary School

Cllr. Bolar and Cllr. Shaw – member of the Severn Trent Residents Working Party

**3. CHAIRMAN AND VICE CHAIRMAN**

3.1 It was unanimously **RESOLVED** to ratify the decision made by delegated authority that Cllr. Arrowsmith remain Chairman and Cllr. Bolar remain Vice Chairman respectively as per government guidelines until May 2021.

**4. MINUTES OF THE PREVIOUS MEETING**

4.1 It was unanimously **RESOLVED** that the minutes of the meeting held on 9<sup>th</sup> March 2020 be signed as a correct record.

**5. FINANCE**

5.1 Quarterly Bank Reconciliation Statement approved by all Councillors.

5.2 **Internal Audit Report** – it was unanimously **RESOLVED** to approve the Internal Audit Report produced by John Benner for 2019/20.

5.3 **Internal Auditor** – John Benner has expressed an interest in carrying on as Internal Auditor for 2020/21 and it was unanimously **RESOLVED** to appoint him.

5.4 To approve Section 1 of the Annual Governance and Accountability Return, the Annual Governance Statement for financial year to 31/03/2020. - Councillors reviewed S1 AGAR, the Annual Governance Statement which had been issued in advance of the meeting and responded ‘YES’ to each of the

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first eight assertions, 'N/A' to the ninth assertion. It was unanimously **RESOLVED** that the Chairman and Clerk sign.

- 5.5 To approve Section 2 of the Annual Governance and Accountability Return, the Annual Accounting Statements for the financial year to 31/03/2020. Councillors reviewed S2 AGAR, the Accounting Statements 2019/20 which had been circulated as part of the agenda. It was unanimously **RESOLVED** that the Chairman and Clerk/RFO

5.6 **Accounts for Payment**

Candoo Web Design	Web Hosting	£885.00
HMRC	Payroll Taxes	£208.02
E Sheppard	Lengthsman	£281.10

Cllr's Miss Gray and Cllr. Arrowsmith scrutinised all invoices and authorised all payments on internet banking.

6. **PLANNING MATTERS**

6.1 **District Council Decisions**

20/00192/FUL – Land off Dayhouse Bank and Fordraught Lane – erection of five-bed dwelling house with the creation of a new access and associated landscaping – **Refused**

6.2 **Planning Applications for Parish Council Comments**

20/00584/FUL – Rear of 76 Bromsgrove Road, Romsley – conversion of outbuilding to dwelling -, **Objections**

20/00539/FUL – 9 Bromsgrove Road, Romsley – proposed single storey extension to recently erected dwelling (18/00815/FUL) – **No objections**

6.3 **Appeals**

None

7. **PLAYING FIELD/COMMUNITY AREAS/MARLHOLE**

- 7.1 Following advice from Came and Co. Insurance it was unanimously **RESOLVED** to reopen our play areas in line with Bromsgrove District Council's guidelines and we would incorporate their risk assessment. Cllr. Powell to design artwork for new signage and order ASAP.

- 7.2 Replacement signage for the playing fields is in the process of being agreed together with relevant sizes. Once agreed Cllr. Shaw will order.

- 7.2 A request to hire the footpath pitch had been received but it was agreed this would not be of any benefit to parishioners.

8. **WINWOOD HEATH ALLOTMENTS**

- 8.1 It was agreed that Clerk could now start letting vacant plots.

9. **ROADS/FOOTPATHS/TRAFFIC/HIGHWAYS**

- 9.1 Nothing to report

9. **PARISH LENGTHSMAN/MAINTENANCE**

- 9.1 Nothing to report

10. **OUTSIDE MEETING**

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- 10.1 Nothing to report
11. **TRAINING**
- 11.1 Cllr. Shaw confirmed he had completed the Worcestershire CALC on-line Chairmanship training. Chairman is still to complete.
12. **COMMUNICATION**
- 12.1 Nothing to report
13. **EVENTS PLANNING**
- 13.1 **ST KENELMS DAY** – it was unanimously agreed to cancel this event due to Covid-19.
- 13.3 **ROMSTOCK** – It was agreed to discuss a provisional date in the September meeting.
14. **DISTRICT COUNCILLOR’S**
- 14.1 Cllr. Mrs Sherrey – Apologies received, and no report given.
- 14.2 Cllr. Mrs May – Apologies received, and no report given.
15. **COUNTY COUNCILLOR**
- 15.1 Cllr. Mrs May – Apologies received, and no report given.
16. **TO RECEIVE CLERK’S REPORT/URGENT DECISIONS**
- 16.1 Clerk gave an update on the Covid-19 hotline which had died down significantly. It was agreed to keep the line live in case there was another spike in cases and a further lockdown occurring later in the year.
17. **TO RECEIVE REPORT OF PARISH COUNCILLORS**
- 17.1 Cllr. Shaw to produce another Romsley Fibre newsletter and send to Clerk to organise printing.
- 17.2 Cllr. Powell confirmed he had done a lot of research on the Romsley German World War bomber. Evidence seems to be that the location site was not in fact Romsley.
- 17.3 Chairman confirmed that the marquee would need to be taken down at the school at the end of term and a working party together with Nigel will arrange dismantling.
18. **DATE OF NEXT MEETING** – Monday 14<sup>th</sup> September 2020, 7.00pm via Zoom.