



**MINUTES OF THE MEETING OF ROMSLEY PARISH COUNCIL HELD ON
TUESDAY 5TH JULY 2022, 7.30PM**

PRESENT: Cllr. Bolar, Cllr. Carr, Cllr. Gray, Cllr. Weston, Cllr. Swift, and Cllr. Strain

ALSO, PRESENT: Maintenance N Williamson, four members of the public and Clerk

1. APOLOGIES

1.1 Apologies were received from Cllr. Shaw and reason for absence was agreed by all councillors present.

2. DECLARATIONS OF INTEREST

2.1 Chairman asked all members present to declare any personal or prejudicial interest on any items on the agenda.

Other Disclosable Interest

Cllr. Bolar, Cllr. Swift and Cllr. Shaw – member of the Severn Trent Residents Working Party

3. MINUTES OF THE PREVIOUS MEETING

3.1 It was unanimously **RESOLVED** that the minutes of the meeting held on 8th June 2022 be signed as a correct record.

4. FINANCE

4.1 **Accounts for payment** - it was unanimously **RESOLVED** to approve the payments for July and Cllr. Bolar and Cllr. Gray scrutinised invoices and signed the cheques.

4.2 **Bank Reconciliation Statement** - this item was deferred. Clerk to send copy to all councillors.

4.3 Clerk confirmed receipt of £5,662.42 VAT refund from HMRC.

4.4 It was **RESOLVED** not to give a grant to Centre for Emotional Growth and Resilience (CIC).

5. PLANNING MATTERS

5.1 District Council Decisions

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| Planning Reference: | 22/00408/Ful |
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| Proposal: | Removal of existing conservatory and replacement with new rear extension |
| Location: | The Long Barn, Newtown Lane, Romsley |
| Decision: | Granted |

5.2 Planning Applications for Parish Council Comments

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| Planning Reference: | 22/00690/FUL |
| Proposal: | Two storey extension |
| Location: | Willow Barn, Holt Lane, Romsley |
| Decision: | No objections |

5.3 Appeals

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| Planning Reference: | APP/P1805/D/22/3291097 |
| Proposal: | Alteration and extension to existing dwelling and demolition of conservatory and other outbuildings |
| Location: | Kenelmstowe, St Kenelms Road, Romsley |

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| Planning Reference: | APP/P1805/W/22/3293918 |
| Proposal: | Proposed single storey extension and external alterations |
| Location: | Swallows Nest, 40 Bromsgrove Road, Romsley |
| Decision: | Allowed |

6. PLAYING FIELD/COMMUNITY AREAS/MARLHOLE

- 6.1 **Blossom Trees** - areas have been earmarked for planting and we are just awaiting the correct season.
- 6.2 Clerk to order new play bark for the play area.
- 6.3 **RVNR at Chapel Lane** – it was unanimously **RESOLVED** for Cllr. Shaw to consult with Nigel Williamson (Maintenance), Wade Muggleton (The Countryside Centre) and Lizzie Featherston (Halas Parish Administrator) to arrange a meeting at the RNVR to review options and discuss a solution.
- 6.4 Problem with the toddler swing seat – Cllr. Gray to email photo to Clerk to consult with the supplier.

7. WINWOOD HEATH ALLOTMENTS

- 7.1 Clerk confirmed there are two plots currently vacant and is in the process of letting them.
- 7.2 Cllr. Shaw is continuing monthly visits to the allotments and date and times are posted on the allotment notice board.

8. **ROADS/FOOTPATHS/TRAFFIC/HIGHWAYS**

- 8.1 It was unanimously **RESOLVED** to agree a request from Romsley Pantomime Group for a memorial tree on the layby at Farley Lane. The Parish Council will hold the licence and the Group would plant and maintain.

9. **PARISH LENGTHSMAN/MAINTENANCE**

- 9.1 Lengthsman's report – although requested no report had been received.
- 9.2 Maintenance
- Keeping playing field cut regularly
 - Suggest for the next newsletter was to donate a plant from your garden that you would like to see in the park
 - Need to decide the next course of action for the new mould created when the path was inserted.

10. **COMMUNICATION**

- 10.1 The next newsletter was planned for the end of September.
- 10.2 It was agreed to add Cllr. Carr and Cllr. Strain as Admin to the Romsley Parish Council Facebook page
- 10.3 Cllr. Strain agreed to give the website a clean-up
- 10.4 It was agreed to set up a Working Party consisting of Cllr. Weston, Cllr. Strain, Cllr. Carr and Cllr. Swift to look at council communications.

12. **EVENTS PLANNING**

- 12.1 **Romstock** – it was agreed that despite the weather this was a successful event. Chairman, Cllr. Gray and Clerk to meet with Social Eats for a post event debrief then arrange a meeting with the full council.
- 12.2 **St Kenelms Day** – it was agreed to purchase banners for the event and post the leaflet advertising terms and conditions on social media. Clerk confirmed everything was in place for the event.

13. **DISTRICT COUNCILLORS**

- 13.1 Apologies received from Cllr. May
- 13.2 Clerk to email Cllr. May to report the state of the parish grass and ascertain the new policy as to why it is not being cut correctly.

14. **COUNTY COUNCILLOR**

- 14.1 Apologies received from Cllr. May

15. **TO RECEIVE CLERK'S REPORT**

- 15.1 It was unanimously **RESOLVED** to adopt the new Local Government Association – Model Code of Conduct 2020
- 15.2 Meeting Dates for the rest of this year:
 Tuesday 6th September 2022
 Tuesday 18th October 2022
 Insert November date
- 15.3 It was agreed for Clerk to attend the SLCC National Conference in October.

- 16. **TO RECEIVE REPORT OF PARISH COUNCILLORS**
- 16.2 Cllr. Weston agreed to collate responses for the Police Survey
- 16.2 Cllr. Carr – asked whether minutes could be circulated within a week of the meeting – Clerk to action
- 16.3 Cllr. Swift – could we look at producing a Four-Year Strategy

- 17. **DATE OF NEXT MEETING** – 16th September 2022, 7.30pm.

- 18. To discuss/**RESOLVE** to agree that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting for the duration of the following item on the basis that the information disclosed will be prejudicial to the public interest by reason of the confidential nature of the business transacted: -

- 18.1 **Clerk's Grade** – An error had been made with the Clerk's grade and it was unanimously agreed to rectify this issue.

Meeting closed at 21.50