



**MINUTES OF THE MEETING OF ROMSLEY PARISH COUNCIL HELD ON
TUESDAY 6TH SEPTEMBER 2022, 7.30PM**

PRESENT: Cllr. Bolar, Cllr. Carr, Cllr. Gray, Cllr. Weston, Cllr. Swift, and Cllr. Strain

ALSO, PRESENT: Maintenance N Williamson, Lengthsman E Sheppard, six members of the public and Clerk

1. APOLOGIES

1.1 Apologies were received from Cllr. Shaw and reason for absence was agreed by all councillors present.

2. DECLARATIONS OF INTEREST

2.1 Chairman asked all members present to declare any personal or prejudicial interest on any items on the agenda.
Other Disclosable Interest
Cllr. Bolar, Cllr. Swift and Cllr. Shaw – member of the Severn Trent Residents Working Party

3. MINUTES OF THE PREVIOUS MEETING

3.1 It was unanimously **RESOLVED** that the minutes of the meeting held on 5th July 2022 be signed as a correct record.

4. FINANCE

4.1 **Accounts for payment** - it was unanimously **RESOLVED** to ratify payments paid in August and approve the payments for September. Two councillors scrutinised invoices.

4.2 **Bank Reconciliation Statement** – approved by all Councillors.

4.3 To confirm completion of PKF Littlejohn Limited Assurance Review for year ended 31st March 2022 has been completed and Notice of Conclusion of Audit has been prepared and displayed on noticeboards and website.

5. PLANNING MATTERS

5.1 District Council Decisions

Nothing to report

5.2 Planning Applications for Parish Council Comments

5.3 Appeals

Nothing to report

ROMSLEY PARISH COUNCIL

September 2022

Signature

6. **PLAYING FIELD/COMMUNITY AREAS/MARLHOLE**

- 6.1 **Blossom Trees** – locations have been agreed for the Covid memorial blossom trees and planting will begin the end of September/early October.
- 6.2 **RVNR at Chapel Lane** – this item was deferred.
- 6.3 **Play area upgrade and grants** – Cllr. Swift is in the process of trying to obtain grants, although the process is not easy. Cllr. Weston ran a consultation survey through social media with local residents asking for their feedback/wish list on any upgrades to the play area which received a favourable response. Councillors have meet with one supplier and another meeting has been arranged with an alternative supplier.

7. **ROADS/FOOTPATHS/TRAFFIC/HIGHWAYS**

- 7.1 Nothing to report

8. **PARISH LENGTHSMAN/MAINTENANCE**

- 8.1 Lengthsman's report – Lengthsman confirmed he had reported a list of blocked gullies on 'What Three Words', an app for reporting highways issues. He also gave a verbal update on jobs he had carried out throughout the parish.
- 8.2 Maintenance
- Replaced the barriers top of Dark Lane to the entrance to the Rolling Hills.
 - Starting to tidy the hedges around the playing fields.
 - Trip rails in car park need replacing – maintenance to provide a quote to be agreed by council for replacement.
 - Park benches need sanding and replacing.
 - Road signs at Holt Lane need moving to stop them being hit.
 - Will arrange a Councillor/maintenance walk around to look at other areas of works.

9. **COMMUNICATION**

- 9.1 The Communication Working Group have had two meetings to discuss enhancing our communication strategy and circulated a report to all Councillors. It was agreed to remove the noticeboard in the bus stop in Farley Lane and a new noticeboard sited in Dayhouse Bank, together with a new one outside St Kenelms School. Clerk to place on next agenda to formally agree following costings. Cllr. May agreed to fund one noticeboard from her Divisional Fund.
- 9.2 **Newsletter** – the newsletter will go out in September. Cllr. Gray agreed to produce and asked councillors to circulate any items they wanted included.
- 9.3 **Community Hub** – Cllr. Swift produced a report asking council to agree in principle to:-
- Actively seek a suitable site and have sufficient finance in place to make a bid.
 - Approach Hunnington Parish Council to ascertain if they are interested in working on this project together.

- Develop an awareness campaign so that residents can be involved at an early stage.
- Consider options for an operational plan, including the option of establishing a Community Trust.

It was unanimously **RESOLVED** to agree the report in principle.

9.4 Cllr. Strain agreed to produce lanyards for all councillors.

10. **EVENTS PLANNING**

10.1 **Romstock** – it was agreed to hold Romstock again next year in partnership with Social Eats on 24th June 2023.

10.2 **St Kenelms Day** – it was agreed to hold St Kenelms Day again on 15th July 2023. Cllr. Gray is to purchase flags for either side of the stage.

11. **DISTRICT AND COUNTY COUNCILLORS**

11.1 **Cllr. May**

- District Plan has been pulled to enable more extensive works to take place.
- BDC Act on Energy leaflets available and Cllr. May is happy to talk to any residents that need help.

12. **TO RECEIVE CLERK'S REPORT**

It was unanimously **RESOLVED** for Clerk to attend SLCC Practitioners Conference.

13. **TO RECEIVE REPORT OF PARISH COUNCILLORS**

Nothing to report

14. **DATE OF NEXT MEETING** – 18th October 2022, 7.30pm.

Meeting closed at 21.40

The meeting was followed by a Trustee Meeting and an update on Winwood Heath Allotments was given.