

ROMSLEY PARISH COUNCIL
CLERK TO THE COUNCIL: RUTH MULLETT, 167 BROMSGROVE ROAD, HUNNINGTON,
WEST MIDLANDS, B62 0JU – romsleyparish@btinternet.com

To Members of Romsley Parish Council

Notice is hereby given that the next meeting of the Parish Council on Tuesday 19th September 2023 commencing at 7.00pm at St Kenelms Church Hall.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recordings and photograph equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photograph or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please see our policy on Recording at Meetings available on our website for further details.

Please note that members of public exercising their right to speak during Public Question Time may be recorded.

BUSINESS OF THE AGENDA

1. APOLOGIES

- 1.1 To receive and approve apologies for absence.

2. DECLARATIONS OF INTERESTS

- 2.1 Register of Interests – Councillors are reminded of the need to update their Register of Interests.
- 2.2 To declare any Disclosable Pecuniary Interests in items on the Agenda and their nature.
- 2.3 To declare any Other Disclosable Interests in items on the Agenda and their nature
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of Paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.
Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting and will not form part of the minutes.

3. MINUTES OF THE PREVIOUS MEETING

3.1 To approve the Minutes of meeting held 18th July 2023 **(Attached)**

4. DISTRICT COUNCILLOR

4.1 To receive report of District Councillor's – Cllr. May and Cllr. Nock

5. COUNTY COUNCILLOR

5.1 To receive report of County Councillor, Karen May

6. FINANCE

6.1 Accounts for Payment (two councillors to authorise via internet banking) **(Attached)**

6.2 To approve monthly bank reconciliation statement **(Attached)**

6.3 To confirm completion of PFK Littlejohn Limited Assurance Review for year ended 31st March 2023 has been completed and Notice of Conclusion of Audit has been prepared and displayed on noticeboards and website **(Attached)**.

7. PLANNING MATTERS

7.1 District Council Decisions

None

7.2 Planning Applications for Parish Council Comments

None

7.3 Appeals

Site Address:	Willow Barn, Holt Lane, Romsley
Description of Development:	Two storey extension
Application Ref:	22/00690/FUL
Appeal Ref:	APP/P1805/D/23/3320466

8. PLAYING FIELD/COMMUNITY AREAS/MARLHOLE

8.1 To receive update on upgrades to the play area and grants

8.2 Marlhole – to discuss and agree annual maintenance programme

8.3 Romsley Manor Meadows – to receive update

8.4 Birmingham Erratic Boulders – Glacial Boulder Trail 5

9. WINWOOD HEATH ALLOTMENTS

9.1 To receive update

10. ROADS/FOOTPATHS/TRAFFIC/HIGHWAYS

10.1 To receive update on proposed meeting with regards parking issues within the parish **(Cllr. Swift)**

11. PARISH LENGTHSMAN/MAINTENANCE

11.1 Lengthsman's Report

11.2 Maintenance Report

- 12. **COMMUNICATION**
 - 12.1 To receive update
 - 12.2 Update on Autumn newsletter
 - 12.3 Parish councillors email addresses for Councillors
 - 12.4 To confirm Severn Trent Brake Pressure Tank Presentation to be held on 17th October 2023, commencing at 6.30pm

- 13. **EVENTS PLANNING**
 - 13.1 Romstock – to receive update
 - 13.2 St Kenelm’s Day – to receive update
 - 13.3 Carol Service – to receive update

- 14.1 **ROMSLEY TOGETHER**
 - 14.2 To receive update on Election Pledges

- 15. **LOCAL COUNCIL AWARD SCHEME**
 - 15.1 To **RESOLVE** to agree to commence applying for the Local Council Award Scheme and set up working party to work through the criteria – **Cllr. Strain**

- 16. **TO RECEIVE CLERK’S REPORT**
 - 16.1 To receive update

- 17. **TO RECEIVE REPORT OF PARISH COUNCILLORS**
 - 17.1 Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise item for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

- 18. **DATE OF NEXT MEETING – 17th October 2023, 7.00pm at St Kenelms Church Hall**

A handwritten signature in black ink, appearing to be 'Ruth Mullett', written over a horizontal line.

Ruth Mullett, Clerk to the Council
13th September 2023