



MINUTES OF THE MEETING OF ROMSLEY PARISH COUNCIL HELD ON TUESDAY 17TH OCTOBER 2023, 7.00PM AT ST KENELMS CHURCH HALL

PRESENT: Cllr. Powell, Cllr. Shaw, and Cllr. Strain, Cllr. Swift and Cllr. Weston

ALSO, PRESENT: Ruth Mullett, Clerk, Maintenance and 3 members of the public

The Chairman confirmed that Cllr. Carr has resigned from the parish council and Clerk has notified Bromsgrove District Council of the casual vacancy.

1. APOLOGIES

1.1 None.

2. DECLARATIONS OF INTEREST

2.1 Chairman asked all members present to declare any personal or prejudicial interest on any items on the agenda.

Other Disclosable Interest

Cllr. Swift and Cllr. Shaw – member of the Severn Trent Residents Working Party

THE MEETING WAS ADJOURNED TO ALLOW FOR PUBLIC QUESTION TIME, THIS DOES NOT FORM PART OF THE MINUTES.

3. MINUTES OF THE PREVIOUS MEETING

3.1 It was unanimously **RESOLVED** that the minutes of the meeting held on 19th September 2023 be signed as a correct record, the Chairman duly signed.

4. DISTRICT COUNCILLORS

4.1 **Cllr. May** – Apologies were received from Cllr. May.

Cllr. Nock – Apologies were received from Cllr. Nock.

5. COUNTY COUNCILLOR

5.1 **Cllr. May** – as 4.1

6. FINANCE

6.1 **Accounts for payment** - it was unanimously **RESOLVED** to approve the following payments.

HMRC	Payroll Taxes Due	£319.61
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Signature

Ruth Mullett	Expenses	£75.35
BDC	Contested election fee	£2699.89
Avion	St Kenelms Day	£687.60
Worcs CALC	Councillor training	£42.00
Jack Strain	St Kenelms Day	£11.82
Lesley Gray	St Kenelms Day	£5.61
Nigel Williamson	Maintenance	£675.00
Stourport Brass Band	St kenelms Day	£500.00
Jack Strain	ID Badge	£15.43
Jacob McCloskey	Newsletter distribution	£70.00
Lesley Gray	Maintenance consumables	£7.99
Jack Strain	Meeting refreshments	£10.60
Alamy	Copyright infringement	£385.96

6.2 **Bank Reconciliation Statement** – scrutinised and agreed by all Councillors.

7. PLANNING MATTERS

7.1 District Council Decisions

None

7.2 Planning Applications for Parish Council Comments

None

7.3 Appeals

Site Address:	Land Adj Naylors Barn, Holt Farm, Holt Lane
Description of Development:	Without planning permission, the carrying out of operational development on the land comprising: - <ul style="list-style-type: none"> • The construction of a stable block • The installation of hardstanding and • The installation of hardstanding and gates
Application Ref:	22/00101/INV
Appeal Ref:	APP/P1805/C/23/3327300
Decision:	No comments

8. PLAYING FIELD/COMMUNITY AREAS/MARLHOLE

8.1 Play area upgrade and S106

- It was agreed to go with the cone climber option for the roundabout.
- A meeting is to be arranged with Heritage to obtain revised quotation for the groundworks to include the addition of the cone climber.
- Council is still awaiting a quotation from Wicksteed for the refurbishment/repainting of the existing play equipment. Chairman to chase.
- With regards the 106 Agreement, BDC have confirmed they have agreed our procurement procedures, and we are awaiting a Letter of Agreement.

8.2 **Marlhole** – Cllr. Shaw confirmed he had approached the Woodland Trust with regards maintaining the Marlhole.

8.3 **Romsley Manor Meadows** – Cllr. Shaw confirmed he along with 13 other volunteers had met at Romsley Manor Meadows.

- 8.4 **Birmingham Erratic Boulders Glacial Boulder Trail 5** - Cllr. Shaw confirmed he is still awaiting the details for the illustration board to be installed on the Common outlining the Erratic Boulder Trail No. 5.

9. **WINWOOD HEATH ALLOTMENTS**

- 9.1 Maintenance confirmed the allotments have now been strimmed and is sourcing an alternative option to remove the rubbish from the site.

A request has been received for a pigeon loft; Clerk has tried contacting Bromsgrove District Council Allotments Department to ascertain whether they would agree to this request as we follow the District's Tenancy rules but is still awaiting a reply.

10. **ROADS/FOOTPATHS/TRAFFIC/HIGHWAYS**

- 10.1 **Parking issues within the Parish** – Cllr. Swift to organise a meeting with the landowner, businesses, Cllr. May and Highways to look at whether extra parking could be provided on the front, thus removing the wall.
- 10.2 **Safer Roads Funding** – Chairman to investigate their website to understand the opportunities and process for the parish council applying for funds and discuss with Cllr. May, to link in with the earlier traffic calming measures meeting.

11. **PARISH LENGTHSMAN/MAINTENANCE**

- 11.1 Lengthsman – no report given.
- 11.2 Maintenance
- One more final cut will be needed on the playing fields.
 - 80% of the hedges and wildflowers have been cutback in the playing fields.
 - Farley Lane road signs have been cleaned and repaired.
 - New dog poo signs have gone up in the playing fields and around the parish.

12. **COMMUNICATION**

- 12.1 **Email addresses for parish councillors** – it was agreed to have generic gov.uk email addresses for clerk and councillors. Cllr. Strain to action.
- 12.2 **Five Year Plan** – Chairman to collate all responses from councillors and distribute. Clerk to draft the introduction/background of Romsley.
- 12.3 **Events Survey** – One of the parish council's pledges was to engage with more residents. It was agreed for the Communications Working Party to produce an Events Survey to be distributed to all residents.

13. **EVENTS PLANNING**

- 13.1 **Events Working Group** – a new working group was set up comprising of Cllr. Weston, Cllr. Swift, Cllr. Shaw and Cllr. Powell.
- 13.1 **Romstock** – we are still awaiting a response from Friends of Romsley with regards their suggestion of running the event. It was agreed to resend the email to another committee member of the group for a reply.

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- 13.2 **Carol Singing** – it was agreed to change the style of this event and to incorporate a joint event with Friends of Romsley. Cllr. Swift agreed to investigate. Clerk to cancel the Salvation Army Brass Band.
14. **TO RECEIVE CLERK'S REPORT**
A request had been received from a resident for a memorial plaque on one of the benches on Romsley Hill Common and this was agreed.
15. **TO RECEIVE REPORT OF PARISH COUNCILLORS**
- 15.1 **Cllr. Shaw** – record a note of thanks for the wonderful Break Pressure Tank presentation this evening.
16. **DATE OF NEXT MEETING** – 21st November 2023, 7.00pm at St Kenelms Church Hall, 7.00pm.

Meeting closed at 20.40.