

ROMSLEY PARISH COUNCIL
CLERK TO THE COUNCIL: RUTH MULLETT, PO BOX 18680, HALESOWEN, B62 2QL
clerk@romsleyparishcouncil.gov.uk

To Members of Romsley Parish Council

Notice is hereby given that the next meeting of the Parish Council will be held on Tuesday 7th January 2025, commencing at 7.00pm.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recordings and photograph equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photograph or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please see our policy on Recording at Meetings available on our website for further details.

Please note that members of public exercising their right to speak during Public Question Time may be recorded.

BUSINESS OF THE AGENDA

1. APOLOGIES

- 1.1 To receive and approve apologies for absence.

2. DECLARATIONS OF INTERESTS

- 2.1 Register of Interests – Councillors are reminded of the need to update their Register of Interests.
- 2.2 To declare any Disclosable Pecuniary Interests in items on the Agenda and their nature.
- 2.3 To declare any Other Disclosable Interests in items on the Agenda and their nature
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of Paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.
Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. DISPENSATIONS

- 3.1 To consider any request for dispensation from a member who may have a DPI or ODDI to allow them to stay/speak in the meeting during the consideration of the item.

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting and will not form part of the minutes.

4. DISTRICT COUNCILLOR

4.1 To receive report of District Councillor's – Cllr. May and Cllr. Nock

5. COUNTY COUNCILLOR

5.1 To receive report of County Councillor, Karen May

6. MINUTES OF THE PREVIOUS MEETING

6.1 To approve the Minutes of Meeting held on 5th November 2024 (**Attached**)

7. FINANCE

7.1 To ratify payments made in December 2024 under delegated powers (**Attached**)

7.2 Accounts for Payment (two councillors to authorise via internet banking) (**To follow**)

7.3 To approve monthly bank reconciliation statement (**Attached**)

7.4 To agree councillor from the working group to carry out monthly internal financial control check

7.5 To receive Budget Versus Actual Report as off 30th November 2024

7.6 To confirm receipt of:-

Bromsgrove District Council	Audit Refund	£105.00
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Viking Direct	Refund	£171.59
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7.7 To discuss and **RESOLVE** to approve budget for 2025/26 and agree amount to Precept on Bromsgrove District Council (**Attached**)

8. POLICIES DOCUMENTS REVIEW

8.1 To discuss/**RESOLVE** to approve amended Grants Policy (**Attached**)

8.2 To discuss/**RESOLVE** to approve proposed Playing Fields Event Hire Policy/Application Form (**Attached**)

9. PLANNING MATTERS

9.1 District Council Decisions

Application Type:	Full Application
Planning Reference:	24/01070/FUL
Proposal:	Single storey side and rear extensions, pitched roof to catslide roof and loft conversion and extension
Location:	Kenelmstowe, St Kenelms Road, Romsley
Decision:	Approved

Application Type:	Full Application
Planning Reference:	24/01005/FUL
Proposal:	Change of use of land from agricultural use to create external seating area and extended car parking area in association with the commercial uses on the site (retrospective) 16 th December

	2024
Location:	Backlane Farm, St Kenelms Road, Romsley
Decision:	Approved

Application Type:	Full Application
Planning Reference:	24/00229/FUL
Proposal:	Retention of 13 storage containers (and handstanding)
Location:	Backlane Farm, St Kenelms Road, Romsley
Decision:	Refused

9.2 **Planning Applications for Parish Council Comments**

Nothing to report

9.3 **Appeals**

None received

10. **PLAYING FIELD/COMMUNITY AREAS**

- 10.1 To discuss park upkeep plan
- 10.2 Parish Path Warden/footpaths update
- 10.3 Maintenance of grass verges

11. **WINWOOD HEATH ALLOTMENTS**

- 11.1 To receive update

12. **PARISH LENGTHSMAN/MAINTENANCE**

- 12.1 Lengthsman's Report
- 12.2 Maintenance's Report

13. **EVENTS PLANNING**

- 13.1 Romstock
- 13.2 St Kenelms Day – to discuss/**RESOLVE** to hire a marquee for St Kenelms Day

14. **TO RECEIVE CLERK'S REPORT**

- 14.1 To agree meeting schedule for 2025 (**Attached**)
- 14.2 Working Group Members Review

15. **TO RECEIVE REPORT OF PARISH COUNCILLORS**

- 15.1 Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise item for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

16. **DATE OF NEXT MEETING – 4th February 2025, 7.00pm at St Kenelms Church Hall**

- 17. End of meeting

There will follow a Code of Conduct briefing after the meeting has ended for councillors



Signed.....
Ruth Mullett, Clerk to the Council
19th December 2024