



MINUTES OF ROMSLEY PARISH COUNCIL HELD ON TUESDAY 7TH JANUARY 2025, 7.00PM AT ST KENELMS CHURCH HALL

PRESENT: Cllr. Antal, Cllr. Macaulay, Cllr. Powell, Cllr. Shaw, Cllr. Strain, Cllr. Swift and Cllr. Weston (Chair),

ALSO, PRESENT: Ruth Mullett, Clerk, Maintenance and two members of the public

1. APOLOGIES

1.1 None

2. DECLARATIONS OF INTEREST

2.1 Chair asked all members present to declare any personal or prejudicial interest on any items on the agenda.

Other Disclosable Interest

Cllr. Swift and Cllr. Shaw – member of the Severn Trent Residents Working Party

Cllr. Swift Governor at St Kenelms School

Cllr. Swift County Appointed Government at Clent School

CHAIR ADJOURNED THE MEETING FOR AN 'OPEN SURGERY' TO ENABLE RESIDENTS TO DISCUSS ANY ISSUES WITH THEIR COUNCILLORS AND IDENTIFY MATTERS OF CONCERN RELATING TO THE AGENDA, THIS DOES NOT FORM PART OF THE FORMAL MEETING

3. DISPENSATIONS

3.1 To consider any requests for a dispensation from a member who may have a DPI or ODI to allow them to stay/speak in the meeting during the consideration of the item.

None

4. DISTRICT COUNCILLOR'S

4.1 **Cllr May** – apologies received.

Cllr. Nock – Apologies received.

5.1 **Cllr. May** – apologies received.

6. MINUTES OF THE PREVIOUS MEETING

6.1 It was unanimously **RESOLVED** that the minutes of the meeting held on 5th November 2024 be signed as a correct record, the Chair duly signed.

ROMSLEY PARISH COUNCIL

January 2025

Signature

7. FINANCE

7.1 It was unanimously **RESOLVED** to ratify payments made under delegated powers in December 2024.

Ruth Mullett	Expenses	£70.00
Romsley Scout Centre	Repairs	£276.60
HMRC	Payroll taxes due	£399.62
S Tromans	Maintenance	£1387.85
Lloyds Bank	Subscription	£13.00
Unity Trust Bank	Bank charges	£7.35

7.2 **Accounts for payment** - It was unanimously **RESOLVED** to approve the following payments.

Ruth Mullett	Expenses	£70.00
HMRC	Payroll taxes	£399.62
Gallagher Insurance	Annual insurance	£1907.75
Npower	Feeder pillar	£156.72
JRB Enterprise Ltd	Dog gloves	£592.80
First Choice Electrical	Christmas lights	£300.00

Cllr. Swift and Cllr. Weston to approve the online payments.

7.3 **Bank Reconciliation Statement** – the bank statement and accounts had been scrutinised by Cllr. Strain as part of the internal control process and all councillors agreed to their accuracy.

7.4 It was unanimously **RESOLVED** for Cllr. Strain to conduct the internal control check for this month.

7.5 **Budget v Actual** – this was scrutinised and noted by council.

7.6 **To confirm receipt of: -**

Bromsgrove DC	Audit refund	£105.00
Viking Direct	Refund	£171.59

7.7 Following recommendation from the Finance Working Group It was unanimously **RESOLVED** to approve the budget for 2025/26 and precept on Bromsgrove District Council the sum of £59,000.00.

8. POLICIES DOCUMENT REVIEW

8.1 It was unanimously **RESOLVED** to approve the amended Grants Policy.

8.2 It was unanimously **RESOLVED** to approve the Playing Fields Event Hire Policy/Application Form.

9. PLANNING MATTERS

9.1 District Council Decisions

Planning Type:	Full Application
Planning Reference:	24/01070/FUL
Proposal:	Single storey side and rear extension, pitched roof to catslide roof and loft conversion and extension
Location:	Kenelmstowe, St Kenelms Road, Romsley
Decision:	Approved

Planning Type:	Full Application
Planning Reference:	24/01005/FUL
Proposal:	Change of use of land from agricultural to create external seating area and extended car parking area in association with the commercial uses on site (retrospective) 16 th December 2024
Location:	Backlane Farm, St Kenelms Road, Romsley
Decision:	Approved

Planning Type:	Full Application
Planning Reference:	24/00229/FUL
Proposal:	Retention of 13 storage containers (and hardstanding)
Location:	Backlane Farm, St Kenelms Road, Romsley
Decision:	Refused

8.2 Planning Applications for Parish Council Comments

Planning Type:	Full Application
Planning Reference:	24/00686/FUL
Proposal:	Replacement bungalow
Location:	The Bungalow, Old House Lane, Romsley
Decision:	Objection

Planning Type:	Full Application
Planning Reference:	24/01170/FUL
Proposal:	Two storey side and rear extension
Location:	35 Hillcrest Road, Romsley
Decision:	No objections

Planning Type:	Full Application
Planning Reference:	24/01287/FUL
Proposal:	Variation of Condition 2 attached to application 22/00549/FUL (Replacement Dwelling) Amended roof design to omit projecting front gables, porch, and chimney. Alterations to fenestration, external material changes, alternations to floor plans and internal layouts
Location:	Windyridge, Farley Lane, Romsley
Decision:	No objections

8.3 Appeals

Nothing to report.

9. PLAYING FIELD/COMMUNITY AREAS

9.1 **Park Upkeep Plan** – it was agreed to organise a meeting at the playing fields to agree the tasks and estimated costings for upkeep work at the playing fields and report back on findings at the next meeting. The bridge in Uffmoor Woods is damaged and it was agreed to ascertain the damage to this when councillors meet at the playing fields.

9.2 **Parish Path Warden Update** – a meeting was arranged with the Parish Path Warden and Worcestershire Countryside Centre to discuss supporting the role of Parish Path Warden. Due to the weather this was postponed, and a new meeting is to be arranged.

10. WINWOOD HEATH ALLOTMENTS

10.1 The clear up of the allotments is still in progress with maintenance taking rubbish away from site. JS is still doing regular visits to the site and there is a suggestion of starting an Allotment Committee who could consult with the Clerk.

11. PARISH LENGTHSMAN/MAINTENANCE

11.1 **Lengthsman** – no report given.

11.2 **Maintenance** – confirmed there is drainage issues at the playing fields and councillors to inspect and report back to full council.

12. EVENTS PLANNING

12.1 Romstock

- The line-up of bands has been confirmed.
- Social Eats are in the progress of drafting social media posts for approval by council.
- Clerk to obtain a quotation for the stage, JM requested a copy before any decision was made.

12.2 St Kenelms Day

It was unanimously **RESOLVED** to hire a marquee and flooring for St Kenelms Day. Clerk to place the existing marquee on next months agenda to discuss what we intend to do with it. It was suggested the school is approached to see if they would be interested.

13. TO RECEIVE CLERK'S REPORT

13.1 Clerk had received a request from a resident to publicly thank Cllr. May for all her help.

13.2 The working group membership were reviewed and agreed as follows: -

Events Working Group

Cllr. Weston

Cllr. Antal

Cllr. Macaulay

Clerk

Finance Working Group

Cllr. Weston

Cllr. Powell

Cllr. Strain

Cllr. Swift

Clerk

Communication Working Group

Cllr. Weston

Cllr. Swift

Cllr. Antal

Cllr. Strain

Cllr. Macaulay

14. **TO RECEIVE REPORT OF PARISH COUNCILLORS –**
JW – newsletter on next agenda
15. **DATE OF NEXT MEETING –** 4th February 2025, 7.00pm at St Kenelms Church Hall.

Meeting closed at 20.07.

The Clerk conducted a Code of Conduct training session for all councillors after the Meeting.