

**ROMSLEY PARISH COUNCIL**  
**CLERK TO THE COUNCIL: RUTH MULLETT, PO BOX 18680, HALESOWEN, B62 2QL**  
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**To Members of Romsley Parish Council**

Notice is hereby given that the next meeting of the Parish Council will be held on Tuesday 3<sup>rd</sup> June 2025, commencing at 7.00pm.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recordings and photograph equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photograph or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please see our policy on Recording at Meetings available on our website for further details.

Please note that members of public exercising their right to speak during Public Question Time may be recorded.

**BUSINESS OF THE AGENDA**

**1. APOLOGIES**

- 1.1 To receive and approve apologies for absence.

**2. DECLARATIONS OF INTERESTS**

- 2.1 Register of Interests – Councillors are reminded of the need to update their Register of Interests.
- 2.2 To declare any Disclosable Pecuniary Interests in items on the Agenda and their nature.
- 2.3 To declare any Other Disclosable Interests in items on the Agenda and their nature  
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of Paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.  
Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

**3. DISPENSATIONS**

- 3.1 To consider any request for dispensation from a member who may have a DPI or ODDI to allow them to stay/speak in the meeting during the consideration of the item.

**The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting and will not form part of the minutes.

**4. DISTRICT COUNCILLOR**

- 4.1 To receive report of District Councillor's – Cllr. May and Cllr. Nock

**5. COUNTY COUNCILLOR**

- 5.1 To receive report of County Councillor, Karen May

**6. MINUTES OF THE PREVIOUS MEETING**

- 6.1 To approve the Minutes of Meeting held on 6<sup>th</sup> May 2025 **(Attached)**  
6.2 To receive update on outstanding actions from last meeting.

**7. FINANCE**

- 7.1 Accounts for Payment (two councillors to authorise via internet banking) **(Attached)**  
7.2 To approve monthly bank reconciliation statement **(To follow)**  
7.3 To agree councillor from the working group to carry out monthly internal financial control check  
7.4 To **RESOLVE** to appoint John Benner as Internal Auditor for 25/26.  
7.5 To confirm receipt of :-  
Various Tenant Allotment Rent £100.00  
Resident Memorial Bench Grant £535.00  
Worcs CC Lengthsman Grant £501.50

**8. PLANNING MATTERS****8.1 District Council Decisions**

Nothing to report

**8.2 Planning Applications for Parish Council Comments**

Nothing to report

**8.3 Appeals**

<b>Site Address:</b>	Farley Farm, Farley Lane, Romsley
<b>Description of Dev:</b>	Application for the removal of conditions 3 and 4 attached to planning application ref B/2004/0605 dated 07/07/24 which currently restrict permitted development rights under the provisions of the Town and Country Planning (General Permitted Development) (England) Order
<b>Application Ref:</b>	24/01165/S73
<b>Appeal Ref:</b>	APP/P1805/W/25/3359681
<b>Decision:</b>	Dismissed

**9. PLAYING FIELD/COMMUNITY AREAS**

- 9.1 To receive update on Playing Fields renovation plan  
9.2 To receive update on Uffmoor Woods bridge restoration

- 9.3 To discuss/**RESOLVE** to agree Friends of Romsley and Hunnington's Application for the Use of the Playing Fields (**Already Circulated**)
- 10. **WINWOOD HEATH ALLOTMENTS**
  - 10.1 To receive update
- 11. **PARISH LENGTHSMAN/MAINTENANCE**
  - 11.1 Lengthsman's Report
  - 11.2 Maintenance's Report
- 12. **EVENTS PLANNING**
  - 12.1 Romstock
    - 12.1.1 Car parking update (Cllr. Antal and Shaw)
    - 12.1.2 Advance Pack (Cllr. Macaulay)
    - 12.1.3 To **RESOLVE** to agree band costs
  - 12.2 St Kenelms Day
- 13. **COMMUNICATION**
  - 13.1 To discuss and agree whether to hold a Health and Wellbeing Day
  - 13.2 BT Site as an Asset of Community Value – to receive update
  - 13.3 Proposed residents survey
- 14. **POLICIES AND PROCEDURES**
  - 14.1 To **RESOLVE** to adopt the Harassment and Bullying Policy (**Attached**)
  - 14.2 To **RESOLVE** to adopt the Home/Lone Working Policy (**Attached**)
- 15. **TO RECEIVE CLERK'S REPORT**
  - 15.1 To receive update
- 16. **TO RECEIVE REPORT OF PARISH COUNCILLORS**
  - 16.1 Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise item for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 17. **DATE OF NEXT MEETING – 1<sup>st</sup> July 2025, 7.00pm at St Kenelms Church Hall**
- 18. End of meeting



Signed.....  
Ruth Mullett, Clerk to the Council  
27<sup>th</sup> May 2025